F. Business Owner Information

Complete this section for vehicles owned by a business entity or leasing company. If the vehicle is owned by an individual (K1, K2, K3 and K5 requirements are no longer applicable), skip this section and complete the Owner Information section.

F1. Business Address - Enter the primary business address or business mailing address.

F2. Mailing Address - Enter the business mailing address.

F3. Lienholder Information - The name, financial institution, or private party that holds a lien on the vehicle.

F4. Sale or Use Tax Schedule

Schedule 1: New Information Required

Friday, December 13th – Acceptance of current RMV-1 and RMV-3 forms

NEW Registration and Title Application

Friday, December 13th – Acceptance of Current RMV-1 and RMV-3 forms

The RMV-1, RMV-3 and new Registration and Title Application (RTA) will be accepted, regardless of the Policy Effective Date or Policy Change Date listed.

Monday, December 16, 2019 – New Registration and Title Application Required

Beginning on Monday, December 16, 2019 the new Registration and Title Application (RTA) will be required. The RMV-1 and RMV-3 forms will no longer be accepted as of this date.

New Information Required

Trim – The trim level is a version of the vehicle model, which defines the different features and options (e.g. SL – Standard Level, LE – Luxury Edition) that will be collected to determine accurate vehicle value.

Owner ID Requirements – A customer must select and provide proof of the identification document being used for registration purposes. See Section 4 of the instructions for additional detail.

USDOT Number and TIN – Effective September 1, 2018 motor carriers with vehicles that fall into the categories listed in Section 6 of these instructions were required to obtain a USDOT number under 540 CMR 2.22 (2). The RMV will now begin collecting the USDOT number (e.g. 123456) and associated Tax Identification Number (TIN). This section must be completed when the vehicle is converted from another state with the same owner.

L. Seller Information

L1 and L2 - This section must be completed with the Seller Name and Seller Address.

M. Certification and Signature of Applicants

All owners are required to sign and date this application.

TTLREG101_1119
Follow through instructions to all sections chronologically to complete the application.

1. **A. Service Type**

   Select the transaction you wish to process and identify any information you wish to amend. The transactions are listed in the I Want To area of this section. If you select a transaction with an asterisk (*) next to it you must

   I Want To:
   - Register and title a vehicle
   - Transfer plate to a new vehicle
   - Amend a registration
   - Amend a registration (after 12/31/19)

   Complete Sections A-J, L and M.

2. **B. Vehicle Information**

   Select this to apply for a salvage title. Complete Sections A-J, L and M.

   • Apply for a title only
   - Select this to apply for a title with no registration issued. Sales tax may be required. Complete Sections A-J, L and M.

   • Apply for a title and a vehicle – Select this to apply for a salvage title. Complete Sections A-J, L and M.

   • Apply for a registration only
   - Select this to apply for a new registration. Complete Sections A-J, L and M.

   • Amend an existing registration
   - Select this to amend an existing registration. Complete Sections A-J, L and M.

   • Amend a registration (after 12/31/19)
   - Select this to amend an existing registration after 12/31/19. Complete Sections A-J, L and M.

   • Include a reissue
   - Select this to include a reissue. Complete Sections A-J, L and M.

   • Reissue a registration
   - Select this to reissue a registration. Complete Sections A-J, L and M.

3. **C. Title Information**

   Complete this section for all transactions that have individual owners. Select this to add a plate to a vehicle that is currently titled to the same owner. Complete Sections A-J, L and M.

4. **D. Owner Information**

   Complete this section if the vehicle is leased or if the vehicle is owned by less than two owners. Up to two people can be listed as owners. Complete Sections A-J, L and M.

5. **E. Lessee Information/In Custody of**

   Complete this section if the vehicle is leased or if the vehicle is owned by less than two owners. If there are two lessees, the maximum seating capacity is limited to the lesser of the two lessees. Complete Sections A-J, L and M.

6. **F. Vehicle Information cont.**

   Complete Sections B-J, L and M. The lessee information must match the Purchase and Sales Agreement.

7. **G. Owner Information cont.**

   Complete Section E if the vehicle is owned by more than two owners. Complete Sections A-J, L and M.

8. **H. Lessee Information/In Custody of**

   Complete Section E if the vehicle is owned by more than two owners. Complete Sections A-J, L and M.

9. **I. Vehicle Information**

   Complete Section B-J, L and M. The lessee information must match the Purchase and Sales Agreement.

10. **J. Title Information cont.**

    Complete the following sections in the order listed to complete the application.

11. **A. Service Type cont.**

    Complete Sections A-J, L and M.

12. **B. Vehicle Information cont.**

    Complete Sections B-J, L and M.

13. **C. Title Information cont.**

    Complete Sections B-J, L and M.

14. **D. Owner Information cont.**

    Complete Sections B-J, L and M.

15. **E. Lessee Information/In Custody of**

    Complete Sections B-J, L and M.

16. **F. Vehicle Information cont.**

    Complete Sections B-J, L and M.

17. **G. Owner Information cont.**

    Complete Sections B-J, L and M.

18. **H. Lessee Information/In Custody of**

    Complete Sections B-J, L and M.

19. **I. Vehicle Information**

    Complete Sections B-J, L and M.