



# Power of Attorney (POA) Instruction Guide

## Power of Attorney

A Power of Attorney authorizes a person, partnership, or corporation (the Agent) to make the following vehicle transactions in the name of another person, partnership, or corporation (the principal):

- buy, sell, or register a vehicle
- record liens
- apply for a duplicate Title Certificate
  - **IMPORTANT:** This form is to be used for the above-designated RMV transactions **only**.

This guide discusses two (2) acceptable types of Power of Attorney, a General Power of Attorney (GPOA), Limited Power of Attorney (LPOA), and associated RMV Form Number DCU151.

The instructions for the use of both the GPOA and LPOA are found below.

## Instructions for Completing Limited POA (LPOA) Form DCU151

This form can be completed in ink or typed as a fillable form. The Limited POA Form is organized into four (4) sections:

### Vehicle Owner(s):

The **Vehicle Owner(s)** section reflects the name of the individual(s) or company that owns the vehicle (the principal). This section must match exactly the names as presented on the current registration or title record. The addresses for the owners should be either the individual's residential addresses as currently recorded on their driver's license or the corporate home address of the company that owns the motor vehicle. All the fields for each applicable owner are mandatory.

### Limited Power of Attorney Granted to:

The Limited **Power of Attorney Granted to** section reflects the name, address, and driver license number/state of the individual the Power of Attorney is granted to, the Agent. The Agent's name and address must match exactly what is on their driver's license. If the Agent is acting on the behalf of their employer, the employer's name and address and the Agent's position title should be entered in the Agent for: Name and Address fields.

### Vehicle Information:

The **Vehicle Information** section describes the vehicle and must match what is on the current title or registration record. If the vehicle does not have a title number (typically a trailer that weighs less than 3000 lbs. or a Moped), the Title Number and State fields can be left blank.

### Certification and Signature:

The **Certification and Signature** section requires the principal(s)' original signature, the Agent's original signature (with the notation of POA after the signature), and a witness's signature for **each owner's** signature.



# Power of Attorney (POA) Instruction Guide

**IMPORTANT:** For transactions being processed at an RMV Service Center or via the RMV's EVR Program, where the Agent is not an employee of the EVR Permit Holder, the Agent must provide a copy of their driver's license as an addendum to the Limited POA.

**An automobile dealer or employee of any automobile dealer cannot use a POA to transfer a vehicle to the dealership or to themselves personally. Under no circumstances should the Principal, Agent, or Witness(es) sign the LPOA until the fields noted above have been completed in their entirety.**

**NOTE:** A POA is not needed for a runner or another person to register a vehicle for someone else at a RMV Service Center.

## General Power of Attorney (GPOA)

A General Power of Attorney (also referred to as a power of attorney) typically allows the designated Agent to perform several transactions or all transactions for the principal. For example, a GPOA can indicate that the Agent is authorized to do "any and all transactions" of the principal.

A GPOA is acceptable for motor vehicle transactions at an RMV Service Center or via our Electronic Vehicle Registration (EVR) process if the POA designates the named Agent to conduct transactions typically only authorized by the principal.

The RMV will accept a POA to transfer a vehicle's Title Certificate only if:

- the applicant provides the original Title Certificate, and
- the person who transfers the Title Certificate and the person who receives the Title Certificate are not the same person.

## The Requirements for a General Power of Attorney (GPOA)

The Massachusetts Registry of Motor Vehicles RMV will accept a general power of attorney only if it meets all the following requirements:

- The GPOA must contain:
  - the date the GPOA was issued
  - the name and address of the Agent
  - the name, address, and signature of the principal
- The GPOA must be notarized (an embossed seal is not required).
- The Agent must write "P.O.A." next to their signature on all forms and documents that require a signature.
- The Agent must provide a copy of their driver's license as an addendum to the POA. (A valid driver's license from any State or Country is acceptable.)

If you plan to use the General POA for more than one transaction, inform the RMV Service Center representative so they can return the GPOA after the transaction is completed.