

REGISTRY OF MOTOR VEHICLES BUSINESS UPDATE



School Pupil (7D) Transportation Industry Webinar
August 25, 2020
11:00 a.m.

AGENDA

- Current Regulations
 - Gross Vehicle Weight Rating (GVWR)
 - 7D Vehicle Seating
 - Child Reminder System
 - RMV Temporary Waiver
- Vehicles with Seating of 12, 13, or more
- Registration and Title Process
 - Registration Drop-Off Centers
 - Registration and Title Application
- Professional Credentials Update
- RMV Resources
- Questions and Answers

CURRENT REGULATION

7.09: Minimum Standards for School Pupil Transport Vehicles

- (1) School Pupil Transport Vehicle (7D). Must be a passenger vehicle with a Gross Vehicle Weight rating of **10,000 pounds or less**. Except when a temporary waiver is granted in accordance with 540 CMR 7.10, effective July 1, 2020, all school pupil transport vehicles shall have a seating capacity of no more than ten passengers, in addition to the driver.

- (35) Child Reminder System. The child reminder system must include an audible device that must be disengaged by the driver before leaving the vehicle. Effective July 1, 2020, all school pupil transport vehicles of **model year 2018 or newer** shall have a child reminder system. The child reminder system control shall be located in the rear most seating compartment.

CURRENT REGULATION

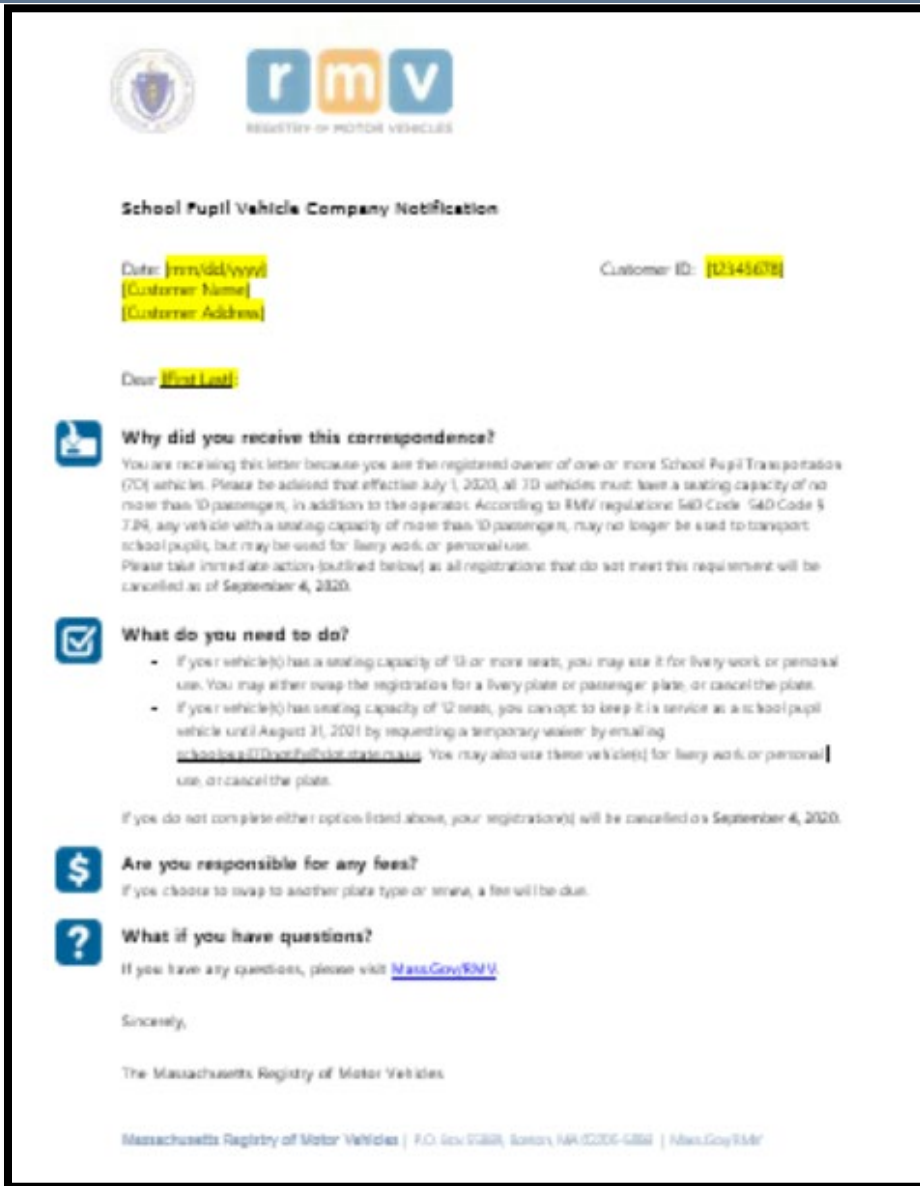
7.10: Request for a Temporary Waiver From the Passenger Capacity Requirement of School Pupil Transport Vehicles

- Upon application, the Registrar may temporarily waive compliance with the ten-passenger seating capacity requirement in 540 CMR 7.02(4) and 7.09(1) for vehicles that have a seating capacity of eleven passengers in addition to the operator, which otherwise comply with 540 C.M.R. 7.00 and 21.00, and which were registered as school pupil transport vehicles on or after June 30, 2020. Any such waivers shall expire no later than August 31, 2021, and may be revoked at any time in the Registrar's sole discretion. The Registrar shall establish policies and procedures setting forth the terms and conditions for requesting and obtaining waivers under this section.

WHAT THESE REGULATIONS MEAN TO YOU

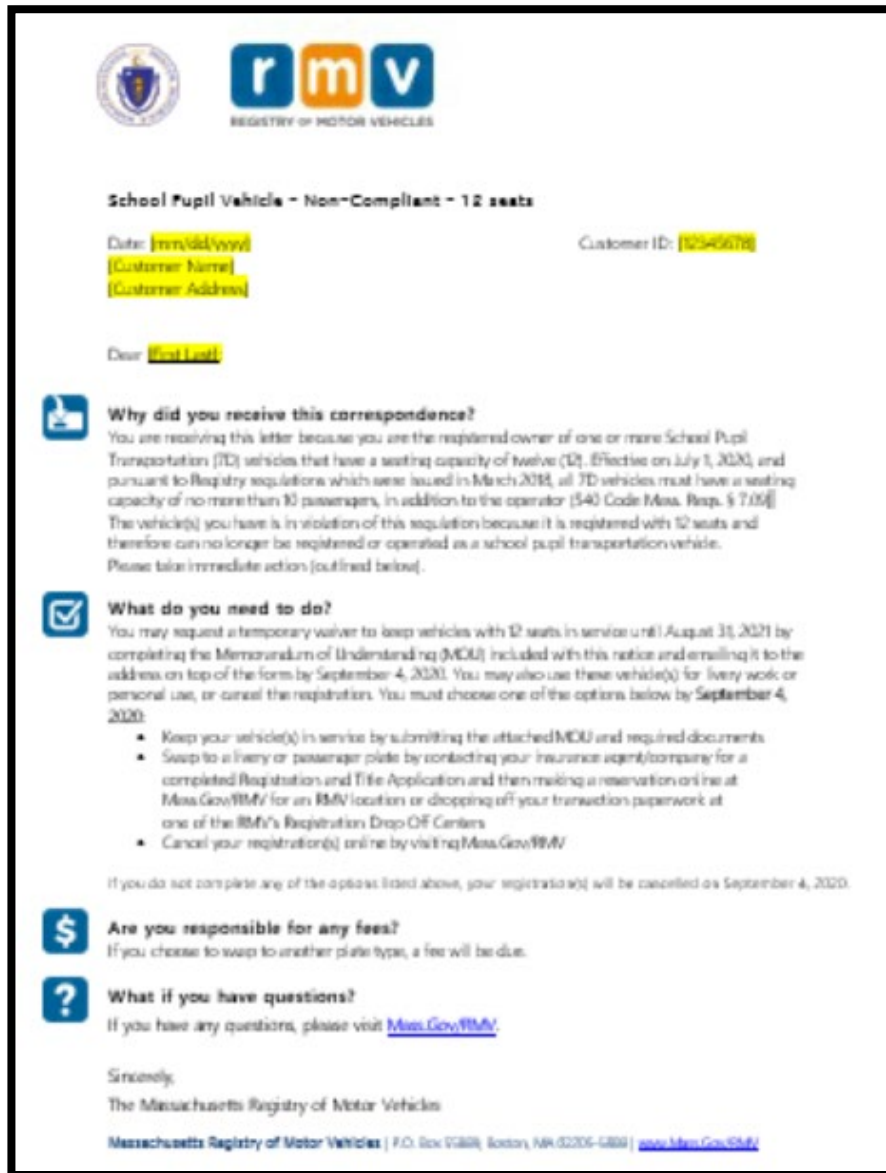
- School pupil transport vehicles can not weigh more than 10,000 pounds
- Child reminder system must be installed in vehicles 2018 and newer
- School pupil transport vehicles can not have seating capacity of more than 10 passengers in addition to the operator/driver
 - Vehicles can have a maximum 11 seats (including the operator)
 - Vehicles with 12 or more seats cannot be used for school pupil transportation; registrations will be cancelled as of September 4, 2020 unless temporary waiver established
- You may request a “Temporary Waiver” from the RMV for school transport vehicle use with seating capacity of 12 (including the operator)

LETTER SENT TO ALL SCHOOL PUPIL VEHICLE COMPANIES – REGISTERED AS COMPLIANT



If you are a 7D company with vehicles registered with seating capacity of 11 or less (including driver), you will receive a letter notifying you of regulations that went into effect on July 1, 2020.

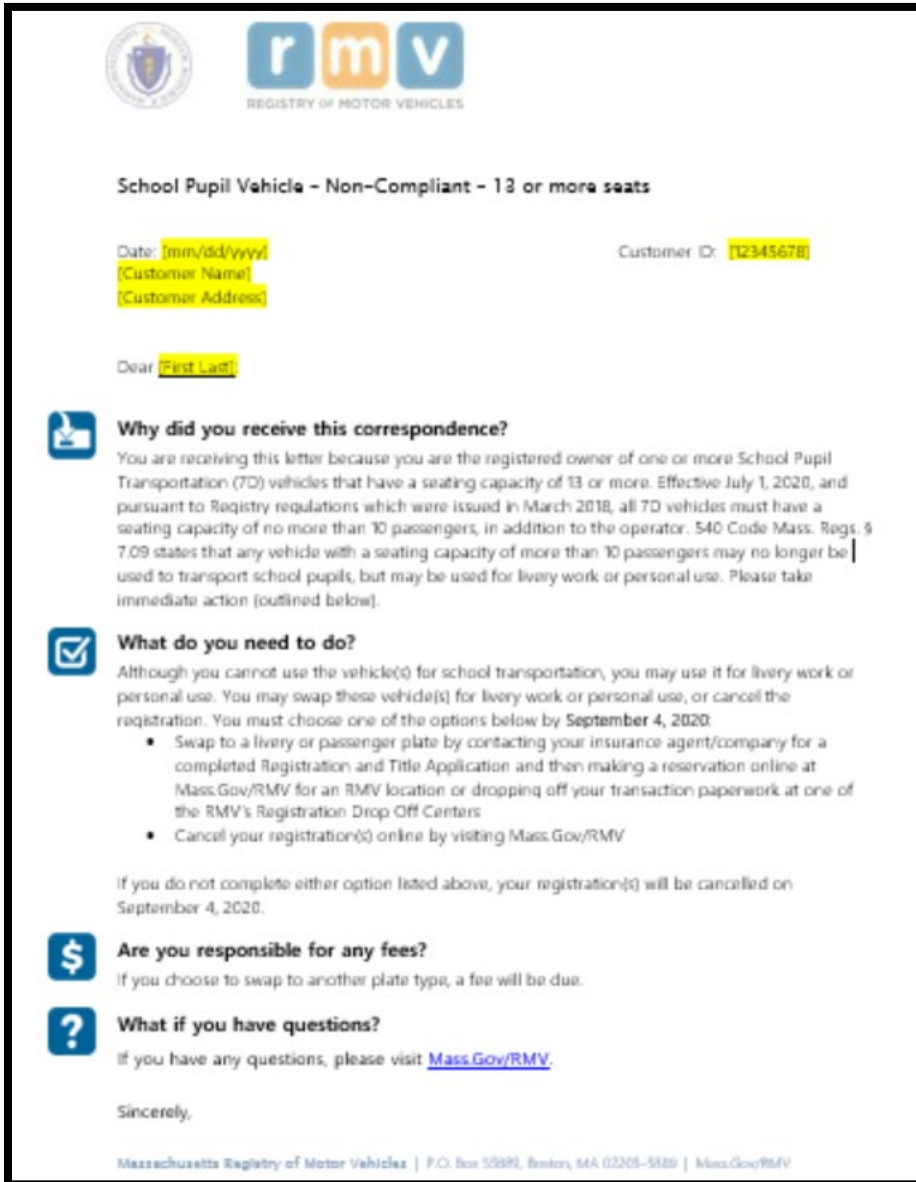
LETTER SENT TO ALL SCHOOL PUPIL VEHICLE COMPANIES – NON-COMPLIANT WITH 12 SEATS




If you have a 7D vehicle with 12 seats, you will receive a letter explaining your options:

- You may swap the registration for a livery plate or passenger plate, or you may cancel the plate
 - Go to Mass.Gov/RMV:
 - make an appointment to swap your plate
 - cancel your plate
- Request a “Temporary Waiver”
 - complete and return the Memorandum of Understanding
- Take immediate action - RMV will cancel your registration on September 4, 2020 if you do not take action

LETTER SENT TO ALL SCHOOL PUPIL VEHICLE COMPANIES – NON-COMPLIANT WITH 13 OR MORE SEATS




The image shows a letter from the Massachusetts Registry of Motor Vehicles (RMV) regarding non-compliant school pupil vehicles. The letter is titled "School Pupil Vehicle - Non-Compliant - 13 or more seats". It includes a header with the RMV logo and the text "REGISTRY OF MOTOR VEHICLES". The letter is addressed to a customer with a name and address redacted, and a customer ID of 12345678. The letter explains that effective July 1, 2020, all 7D vehicles with a seating capacity of 13 or more must have a seating capacity of no more than 10 passengers. It provides two options for the customer: swap to a livery or passenger plate, or cancel the registration. The letter also mentions that if the customer does not complete either option by September 4, 2020, the registration will be cancelled. The letter concludes with a signature line and the RMV contact information.


 **REGISTRY OF MOTOR VEHICLES**

School Pupil Vehicle - Non-Compliant - 13 or more seats

Date: [mm/dd/yyyy] Customer ID: 12345678
[Customer Name]
[Customer Address]


Dear [First Last]


 **Why did you receive this correspondence?**
You are receiving this letter because you are the registered owner of one or more School Pupil Transportation (7D) vehicles that have a seating capacity of 13 or more. Effective July 1, 2020, and pursuant to Registry regulations which were issued in March 2018, all 7D vehicles must have a seating capacity of no more than 10 passengers, in addition to the operator. 540 Code Mass. Regs. § 7.09 states that any vehicle with a seating capacity of more than 10 passengers may no longer be used to transport school pupils, but may be used for livery work or personal use. Please take immediate action (outlined below).

 **What do you need to do?**
Although you cannot use the vehicle(s) for school transportation, you may use it for livery work or personal use. You may swap these vehicle(s) for livery work or personal use, or cancel the registration. You must choose one of the options below by **September 4, 2020**:

- Swap to a livery or passenger plate by contacting your insurance agent/company for a completed Registration and Title Application and then making a reservation online at [Mass.Gov/RMV](https://www.mass.gov/rmv) for an RMV location or dropping off your transaction paperwork at one of the RMV's Registration Drop Off Centers
- Cancel your registration(s) online by visiting [Mass.Gov/RMV](https://www.mass.gov/rmv)

If you do not complete either option listed above, your registration(s) will be cancelled on September 4, 2020.

 **Are you responsible for any fees?**
If you choose to swap to another plate type, a fee will be due.

 **What if you have questions?**
If you have any questions, please visit [Mass.Gov/RMV](https://www.mass.gov/rmv).

Sincerely,

Massachusetts Registry of Motor Vehicles | P.O. Box 5589P, Boston, MA 02265-5889 | [Mass.Gov/RMV](https://www.mass.gov/rmv)

If you have a 7D vehicle with 13 or more seats, you are out of compliance and may not transport students. You will receive a letter explaining your options:

- You may swap the registration for a livery plate or passenger plate, or you may cancel the plate
 - Go to [Mass.Gov/RMV](https://www.mass.gov/rmv):
 - make an appointment to swap your plate
 - cancel your plate
- Take immediate action - RMV will cancel your registration on September 4, 2020 if you do not take action



WHAT IS A TEMPORARY WAIVER FOR 12 SEAT VEHICLES?

- A temporary waiver is a new regulatory option that authorizes the Registrar to temporarily waive compliance only for vehicles that have a seating capacity of 12, including the driver
- To be considered for a temporary waiver you must complete a Memorandum of Understanding (MOU) and email it to SchoolBus7Dnotify@dot.state.ma.us by September 4, 2020
 - Requirements for a temporary waiver, outlined in the MOU and in the following slides, must be strictly adhered to
 - Any temporary waiver may be revoked at any time at the sole discretion of the Registrar
- A field investigator will contact you within three business days from receiving your completed MOU and schedule an appointment to meet with you, confirm all information is accurate, inspect all vehicles, and review all required documents

WHAT IS A TEMPORARY WAIVER FOR 12 SEAT VEHICLES?

- A temporary waiver requires you to follow, document, and submit daily, weekly, and monthly procedures to RMV's Vehicle Safety team
 - Daily report
 - » Each vehicle is to have a pre-trip and post-trip report performed and documented using RMV forms or a form approved by the RMV.
 - Weekly reports
 - » Verifying and completing all pre-trip and post-trips reports
 - » Verifying any training that occurred
 - Monthly reports
 - » Vehicle Maintenance Form
 - » Training
 - At least once a month, all companies will be visited by an RMV field investigator to inspect vehicles and audit records
- Any temporary waiver may be revoked at any time for the failure to adhere to the waiver at the sole discretion of the Registrar
 - NOTE: Forms available on website - see link on "Resources" slide

MEMORANDUM OF UNDERSTANDING (MOU)

Memorandum of Understanding (MOU) for Temporary Waivers of School Pupil Transport Vehicle Seating Capacity Limits

Registry of Motor Vehicles
PO Box 95889 • Boston, MA 02205-9589 • PHONE: 857-369-8120

Instructions

Complete this form and submit with required documents (listed below) by email to: SchoolBus7Dnotify@dot.state.ma.us

- If you need to reactivate your registration due to cancellation, you will need a Registration & Title Application completed by your insurance agent/company.
- If you need to renew your registration, you need the Registration Renewal Reminder (RMV-2) stamped by your insurance agent/company.

Customer Information

Company Name		Company Address	
Name of POC	Phone Number	Email Address	

Certification and Signature

In consideration for being granted a temporary waiver to continue utilizing my vehicle with seating capacity of 11 passengers, in addition to the operator, as a school pupil transport vehicle(s) through August 31, 2021 (unless sooner revoked by the Registrar in his sole discretion), pursuant to 540 C.M.R. 7.10, I hereby certify as follows:

- The vehicle(s) listed in this MOU has a seating capacity of eleven passengers, in addition to one seat for the operator, for a total of twelve seats.
- I understand that any waiver granted is at the Registrar's sole discretion, may be revoked at any time, and shall expire no later than August 31, 2021. I understand that continued operation of the listed vehicle(s) following the date this waiver is revoked or expires, will be in violation of 540 C.M.R. 7.00 and 540 C.M.R. 21.00.
- Each vehicle listed in this MOU was actively registered as a school pupil transport (7D) vehicle on or after June 30, 2020; except for the seating capacity, each vehicle is otherwise compliant with 540 C.M.R. 7.00 and 540 C.M.R. 21.00; and the most recent annual inspection of each vehicle is no more than six (6) months old.
- As the owner of each listed vehicle, I will keep all documentation required by this MOU, and will promptly make the same available upon request to members of the RMV Vehicle Safety and Compliance Services unit.
- I will submit regular Proof of Compliance with this MOU using RMV forms as prescribed by RMV procedure.

I further agree that each listed vehicle will be subject to:

- Monthly maintenance checks per procedure to be issued by the RMV. Such monthly maintenance checks shall include a test/verification of: exterior lights, required safety equipment, overall vehicle condition, tires, tire pressure, front-end checks (which shall be accomplished by jacking the vehicle), brake and parking brakes, exhaust leaks.
- A biennial 7D inspection; provided, however, that such inspection shall not be performed by a station that is licensed by the owner of the vehicle being inspected, or an entity controlled by the owner.
- Random compliance checks by authorized members of the RMV Vehicle Safety and Compliance unit.

I further agree that the driver of each listed vehicle shall:

- Perform an inspection before and after each trip in a manner to be prescribed by the RMV.
- Participate in an additional two (2) hours of monthly training as prescribed by the RMV (September to June) in addition to the regular eight hours of in-service training.

By signing this MOU, I certify that I am the registered owner (or authorized designee) of the vehicle(s) listed below, and that I voluntarily agree to accept the terms herein specified as a condition of receiving a temporary waiver from the RMV for these vehicles.

Vehicle Identification Number(s) and registration (plate) number(s)			
Plate Number	VIN	Plate Number	VIN
Plate Number	VIN	Plate Number	VIN
Plate Number	VIN	Plate Number	VIN
Plate Number	VIN	Plate Number	VIN

Signature _____ Date: _____

Printed Name _____

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You may request a temporary waiver by submitting the MOU to Vehicle Safety for review.

The MOU is a formal agreement between the RMV and your business that outlines the required procedures for 7D vehicles/owners/operators which maybe revoked anytime for non-compliance of all temporary waiver terms.

REGISTRATION PROCESS

- Any new 7D registration requires approval by the RMV's Vehicle Safety staff
 - The RMV staff will help you coordinate new fleet registration
- Cancelled plates can be reactivated
- School bus and school pupil (7D) plates are only available at a Registration Drop-Off Center (formerly B2B) located at these five service centers for initial registration/plate issuance:
 - » Braintree
 - » Haverhill
 - » Milford
 - » Springfield
 - » Wilmington
- RMV will process your transactions within four business days.
- New option - "email-initiated payment" allows you to make online payments and to be notified via email when your registrations and plates are ready for pick up.

REGISTRATION AND TITLE APPLICATION (RTA) – SEATING CAPACITY



Registration and Title Application

A. Service Type
Select the transaction to be performed. Provide the plate number below if applicable.

Plate Type: _____ Plate Number: _____

Transactions/Amendments in bold require an insurance stamp.
Italicized transactions may require an insurance stamp.

I want to:

<input type="checkbox"/> Register and title a vehicle	<input type="checkbox"/> Change plate on existing vehicle with no amendments*	
<input type="checkbox"/> Transfer plate to a new vehicle*	<input type="checkbox"/> Renew a registration*	
<input type="checkbox"/> Reinstate a registration*	<input type="checkbox"/> Amend a registration*	
<input type="checkbox"/> Apply for a salvage title	Select the information to be amended. Enter new information in the section indicated.	
<input type="checkbox"/> Apply for a title only	<input type="checkbox"/> Registration Type (B 3.)	<input type="checkbox"/> Address (D, E or F)
<input type="checkbox"/> Apply for a registration only	<input type="checkbox"/> Color (B 4.)	<input type="checkbox"/> Lease (J)
<input type="checkbox"/> Transfer a plate between two vehicles*	<input type="checkbox"/> Fuel Type (B 8.)	<input type="checkbox"/> Garaging Address (G)
<input type="checkbox"/> Register previously titled vehicle	<input type="checkbox"/> Total Gross Weight (B 12.)	<input type="checkbox"/> Insurance (K)

- In field B11, please enter maximum seating capacity of 7D vehicle, including operator
- The RMV is updating the RTA instructions

2 B. Vehicle Information cont.

Ethanol, Flexible, Hydrogen Fuel Cell and Methanol

B11 – Enter the maximum seating capacity including the driver, for all “For Hire” vehicles. The fees are based on the total number of seats and will be used to calculate the registration fees.

B. Vehicle Information		B1. Vehicle Identification Number (VIN)				B2. Body Style	
B3. Registration Type: <input type="checkbox"/> Passenger <input type="checkbox"/> Commercial <input type="checkbox"/> Bus <input type="checkbox"/> Livery <input type="checkbox"/> Camper <input type="checkbox"/> Trailer <input type="checkbox"/> Taxi <input type="checkbox"/> Motorcycle <input type="checkbox"/> Semi-Trailer <input type="checkbox"/> Other: _____		B4. Color(s): <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Brown <input type="checkbox"/> Blue <input type="checkbox"/> Yellow <input type="checkbox"/> Gray <input type="checkbox"/> Purple <input type="checkbox"/> Green <input type="checkbox"/> Orange <input type="checkbox"/> Red <input type="checkbox"/> Silver <input type="checkbox"/> Gold					
B5. Year	Make	Model	Model#	Trim			
B6. Transmission Type: <input type="checkbox"/> Automatic <input type="checkbox"/> Other: _____ <input type="checkbox"/> Manual		B7. Number of: Cylinders / Passengers / Doors		B8. Fuel Type: <input type="checkbox"/> Gas <input type="checkbox"/> Diesel <input type="checkbox"/> Electric <input type="checkbox"/> Hybrid <input type="checkbox"/> Propane <input type="checkbox"/> Other: _____		B9. Odometer (Miles)	
B10. Bus: <input type="checkbox"/> Regular <input type="checkbox"/> DPU <input type="checkbox"/> School Bus <input type="checkbox"/> School Pupil <input type="checkbox"/> School Pupil/Taxi <input type="checkbox"/> School Pupil/Livery		B11. If carrying passengers for hire, enter max seating capacity _____			B12. Total Gross Weight (Laden) Cannot exceed GVWR _____		

PROFESSIONAL CREDENTIALS UPDATE

- **Previous:** 90-day extension from the end of the state of emergency for School Bus and Student Pupil (7D) certificates
- **Current:** Credentials expiring between **March and September 30, 2020 now expire on October 1, 2020**
 - Please submit required application and supporting documents online by September 15, 2020 to allow RMV time to process and mail your credentials to you
- **New online application submission process; RMV no longer accepting paper applications**
 - Go to the RMV Online Service Center and select the appropriate transaction from the "7D Certificate" button

RMV RESOURCES FOR 7D INDUSTRY

7D Resources and Forms

<https://www.mass.gov/info-details/7d-regulation-changes-for-driver-training-and-school-pupil-vehicles#july-1,-2020-changes->

Business Partner Website:

<https://atlas.massrmv.com>

Email Support:

SchoolBus7DNotify@DOT.state.ma.us

Massachusetts Coronavirus Updates:

[Mass.Gov/Coronavirus](https://www.mass.gov/info-details/mass-gov-coronavirus)

Questions & Answers

Submit Questions using Question Function